

CCA2 Brainstorming & Implementation Tool March 2022

Implementation Team (IT)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1.You have an Implementation Team of three or more people responsible for day-to-day Triple P scale-up activities.			
2.Your team members are clearly identified.			
3.Each person has dedicated time to support Triple P scale-up activities.			
4.Each person has enough time to support these activities.			
5.There is a written plan to sustain these positions beyond current funding.			
<i>At least one person on the team....</i>			
6.... is responsible for leading these activities.			
7.... has experience with practice and policy changes that support the implementation and scale-up of a program or intervention.			
8.... has advanced knowledge of the Triple P system model and can apply it in different contexts			

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9.... has advanced knowledge of effective implementation strategies and can apply them in different contexts.			
10.... has advanced knowledge of using data to improve the implementation and scale-up of a program or intervention.			
11.... has advanced knowledge of communication strategies to mobilize knowledge and behavior change among caregivers.			
<i>Please indicate Name, Actual and Ideal FTE for each team member (indicate team leader by *)</i>			
12. There is a document describing your team.			
13. Your team is housed within the community-wide prevention network.			
<i>At least monthly, your Implementation Team.....</i>			
14. ... meets face-to-face ⁷ to discuss ongoing Triple P scale-up activities.			
15. ... shares updates, successes, and needs with leaders guiding Triple P scale-up activities.			
16. ... shares updates on scale-up activities with Triple P delivery agencies.			

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Leadership Team (LT)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
<i>At least quarterly....</i>			
1. There is a clearly identified team of leaders who guide Triple P scale-up activities.			
Please identify the team members or where the list of team members can be found.			
<i>Stop: If LT1 is scored "0" (No Leadership Team), SKIP to the next Index</i>			
2. Members come from a range of sectors in the community.			
3. Members have the authority to change policies and practices that support the implementation and scale-up of Triple P.			
4. There is a document describing this team.			
5. At least quarterly, this team meets face-to-face to guide the scale-up of Triple P.			
6. At least monthly, this team communicates with your Implementation Team.			
7. There is a written plan to sustain the leadership team's involvement beyond current funding.			
Alignment & Strategic Planning (ASP)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps

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1. In the past five years, an analysis of child and caregiver needs in the community was completed.			
2. There is a written process to select Triple P interventions that address identified needs.			
3. In the past five years, a strategic plan for Triple P scale-up was developed that aligns child and caregiver needs with Triple P interventions.			
4. Co-creation partners were meaningfully involved in strategic plan development.			
5. These co-creation partners reflect the diversity of your community.			
6. In the past 12 months, the strategic plan was updated.			
7. The Leadership Team approved the most recently updated strategic plan			
8. The most recently updated strategic plan has been shared with co-creation partners.			
9. There is a written plan to recruit new Triple P delivery agencies to participate in Triple P scale-up.			

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10. There are written criteria that address fit and feasibility for selecting new Triple P delivery agencies to scale-up Triple P.			
11. There is a written process to improve collaboration and coordination among co-creation partners.			
STOP: Does your community have a Triple P coalition? If not, SKIP to the Action Planning Index			
Coalition alignment and participation			
12. Triple P delivery agencies and co-creation partners work together in a coalition to align support for the strategic plan.			
13. In the past 12 months, an analysis of the strengths and needs of the coalition to scale-up Triple P across the community was completed.			
14. There is a written agreement describing roles and expectations for meaningful participation of each Triple P delivery agency in the coalition.			
15. There is a document describing roles and expectations for meaningful participation of co-creation partners in the coalition			
Action Planning (AP)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps

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<i>At least quarterly....</i>			
1. ... your Implementation Team reviews information from Triple P delivery agencies and co-creation partners ¹ to track progress on the strategic plan for implementation and scale-up of Triple P.			
2. ... your team develops or updates action plans ² based on progress and emerging needs.			
3. ...your team shares progress updates and action plans with the Leadership Team.			
4. ... the Leadership Team gives feedback on progress updates and action plans to your Implementation Team.			
5. Action plans are carried out as intended			
Recruitment & Selection			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. There is a written plan to recruit enough ¹ Triple P practitioners to meet Triple-P scale-up needs.			
<i>Your Implementation Team ensures ...</i>			
2. ... this target number of practitioners is maintained.			

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3. ... people making recruitment and selection decisions have practitioner job descriptions that clearly describe Triple P duties and expectations.			
4. ... people making selections know what skills and abilities are needed to deliver Triple P effectively.			
5. ... selection criteria are aligned with Triple P goals and principles.			
6. ... selection includes observational assessments of practitioners' abilities to deliver Triple P.			
7. ... selection includes observational assessments of practitioners' abilities to develop professionally.			
8. ... information about practitioners' strengths and needs is used in their training and coaching.			
9. ... data are available to evaluate the Triple P recruitment and selection process			
Training (T)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. There is a written plan to train enough Triple P practitioners to meet Triple-P scale-up needs.			

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2. There is a written plan to train practitioners for all Triple P interventions selected.			
<i>Your Implementation Team ensures ...</i>			
3. ... selected practitioners participate in Triple P training.			
4. ... practitioners complete all Triple P training, including practice and accreditation.			
5. ... practitioners complete training before delivering Triple P.			
6. ... Triple P America provides all training. ¹			
7. ... information about practitioners' strengths and needs from training informs their ongoing coaching.			
Coaching (C)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. There is a written plan to provide ongoing coaching ¹ for Triple P practitioners after accreditation.			
2. Adherence ² to this coaching plan is regularly reviewed.			
<i>Your Implementation Team ensures ...</i>			

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3. ... Triple P practitioners participate in coaching after accreditation.			
4. ... data about the effectiveness of coaching to improve practitioners' abilities to deliver Triple P are available.			
5. ... coaches are trained in the key principles, skills, and abilities required to deliver Triple P effectively.			
6. ... coaches use observational data during Triple P practitioner coaching.			
7. ... coaches use multiple sources of information during Triple P practitioner coaching.			
8. ... coaches get feedback on their coaching from multiple sources of information.			
Fidelity Assessment			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. There is a written plan to conduct enough fidelity assessments ¹ to know if core components of Triple P are delivered as intended.			
2. ... fidelity assessments predict short-term outcomes for children and families.			

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3. ... Triple P delivery agencies have practical and efficient ways to administer fidelity assessments.			
4. ... Triple P practitioners understand how fidelity assessments are administered and used to improve the delivery of Triple P.			
5. ... fidelity assessments are regularly administered for each Triple P practitioner.			
6. ... fidelity assessments include observation of practitioners' ability to deliver Triple P.			
7. ... fidelity assessments use multiple sources of information ³ about practitioners' ability to deliver Triple P.			
8. ... practitioners are recognized for participating in Triple P fidelity assessments.			
Decision-Support Data Systems (DSDS)			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
<i>Your Implementation Team ensures ...</i>			

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1...Triple P delivery agencies have practical and efficient ways to collect Triple P Data			
2. ... collected data are reliable and valid			
3. ... data can be grouped by demographics or other characteristics important to the community.			
4. ... practitioner recruitment and selection data are collected, specifically: <ul style="list-style-type: none"> • Number of Triple P practitioners selected, • Selection outcomes, and • Quality of recruitment and selection processes. 			
5. ... practitioner training data are collected, specifically: <ul style="list-style-type: none"> • Number of Triple P practitioners trained, • Training outcomes, and • Quality of training processes. 			
6. ... practitioner coaching data are collected, specifically: <ul style="list-style-type: none"> • Number of coaching sessions attended by Triple P practitioners, • Coaching outcomes, and 			

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<ul style="list-style-type: none"> • Quality of coaching processes. 			
<p>7. ... Triple P fidelity data are collected, specifically:</p> <ul style="list-style-type: none"> • Number of Triple P fidelity assessments completed, • Fidelity outcomes, and • Quality of fidelity assessments 			
<p>8. ... Triple P service data are collected, specifically:</p> <ul style="list-style-type: none"> • Number of families served and • Caregiver satisfaction with Triple P interventions. 			
<p>9. ... Triple P short-term child and family outcomes data are collected.</p>			
<p>10. ... Triple P long-term child and family outcomes data are collected.</p>			
<p>11. ... long-term outcomes align with community priorities for children and families.</p>			
<p>12. Data are analyzed for unequal quality or outcomes across groups</p>			
<p><i>Reporting and Feedback Loops</i></p>			

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13. There is a written data-sharing agreement with each Triple P delivery agency.			
14. At least quarterly, your Implementation Team gives feedback to each delivery agency on their Triple P data.			
15. Your team ensures delivery agencies use their data to improve Triple P implementation.			
16. At least quarterly, your team shares data from the community with the coalition and/or co-creation partners.			
17. Your team ensures these data are used to improve Triple P implementation and scale-up.			
18. At least quarterly, your team shares these data with the Leadership Team.			
19. At least quarterly, the Leadership Team gives feedback on these data to your Implementation Team.			
Internal Policy and Practice Improvement			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
<i>Triple P delivery agency policies and practices</i>			

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1 Information is regularly collected from Triple P delivery agencies about how well their policies and practices support Triple P implementation			
2. At least quarterly, your Implementation Team gives feedback to Triple P delivery agencies on their information			
3. Your team ensures Triple P delivery agencies take action to address barriers to Triple P implementation in their policies and practices			
<i>If your team does not have a coalition, SKIP to item 7</i>			
4. Information is regularly collected from the coalition about how well their policies and practices support Triple P implementation and scale-up.			
5. Your team regularly documents common themes from coalition and Triple P delivery agency information.			
6. Your team ensures common themes are used to improve coalition policies and practices.			
<i>Policy and Practice Improvements</i>			

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7. At least quarterly, your team shares common themes with the Leadership Team			
8. At least quarterly, the Leadership Team gives feedback on common themes to your team.			
9. At least quarterly, your team shares common themes with co-creation partners.			
10. The Implementation Team uses effective improvement strategies to support the policy and practice changes.			
External Policy and Practice Improvement			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. Triple P implementation and scale-up is included in larger community-wide initiatives or strategic plans.			
<i>Successes and Barriers</i>			
2. Information is regularly collected from the community about Triple P successes.			
3. Information is regularly collected from the coalition about how well policies and practices outside of their			

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control support Triple P implementation and scale-up.			
4. Information is regularly collected from Triple P delivery agencies about how well policies and practices outside of their control support Triple P implementation			
5. Your Implementation Team documents common barriers and successes from this information.			
6. At least quarterly, your team shares common barriers and successes with the Leadership Team.			
7. At least quarterly, the Leadership Team gives feedback to your team on common barriers and successes.			
8. At least quarterly, your team gives feedback to Triple P delivery agencies on their barriers and successes.			
9. At least quarterly, common barriers and successes are shared with co-creation partners.			

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10. Appropriate co-creation partners are recruited to address barriers to Triple P implementation outside the control of the coalition and/or Triple P delivery agencies.			
<i>Service Alignment and Community Referral Networks</i>			
11. Triple P practitioners have sufficient materials and resources to deliver Triple P.			
12. There is a written plan to expand access to Triple P across the community.			
13. There is a written plan to connect Triple P delivery agencies and Triple P interventions to avoid silos and optimize programming.			
14. There is a written plan to sustain the ongoing implementation of Triple P beyond the current funding.			
Media & Networking			
CCA Items	CCA Notes	Brainstorm	Goal/Action Steps
1. There is a written communication plan for the Triple P Level 1 media campaign that address awareness, attitudes,			

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knowledge, and behavior among caregivers in your community.			
2. Co-creation partners are meaningfully involved in communication plan development and updates.			
3. These co-creation partners reflect the diversity of your community.	Lack of diversity of our partners and diversity of the community. One population is being served more than others. No campaigns for LGBTQ community		
<i>Your Implementation Team ensures...</i>			
4. ... media messages: <ul style="list-style-type: none"> • promote information about child development, • model positive parenting strategies, • normalize the need for parenting support, • promote universal parenting support as a community benefit, and • expand community awareness, exposure, and access to Triple P. 			
5. ... Triple P Level 1 media campaign materials and resources are available across your community.			

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6. ... the Triple P Level 1 media campaign uses several strategies and channels to reach caregivers.			
7. ... networking strategies are used to improve messages, content, communication strategies, and channels.			
8. Media campaign outcomes (such as changes in awareness, attitudes, knowledge, and behavior) are seen equitably across the community.			
9. At least quarterly, your team collects multiple sources of information to monitor the communications plan.			
10. At least annually, your team uses this information to update the communications plan.			